



Financial Analyst, Paradigm Group

This is a mid-level, full-time position supporting the Account Executives of the employee benefits department of Paradigm Group. This position may be of interest to candidates with a background in underwriting or financial management.

Essential functions include:

- Compiling healthcare reporting packages
- Leading discussions with clients using a healthcare reporting package that explains key drivers of claims experience
- Review carrier renewal for accuracy and works with Account Executives on negotiation strategy
- Maintains database of renewal factors and book of business projection results
- Assists Account Executives with pricing of plan design changes, reserve analysis, stop loss pricing and contribution modeling
- Work with and provide oversight of population health management vendors, including report development and analysis
- Compile and analyze ACA related reports as needed

Qualifications and requirements for this position include:

- A degree in insurance, finance or other business-related field and a minimum of 2 years of experience in healthcare underwriting is preferred
- Advanced Microsoft Excel skills
- Strong Microsoft Word skills
- Strong analytical ability to gather and summarize data
- Continual attention to detail
- Strong interpersonal skills
- Strong presentation skills are preferred
- Strong organizational skills
- Position continually requires demonstrated poise, tact and diplomacy
- Familiarity with insurance and/or employee benefits plan designs preferred
- Ability to work with minimal supervision
- Ability to work at a computer for most of the work day
- Strong working knowledge of general business practices
- Flexibility to manage constantly-changing priorities
- Must have high level of interpersonal skills to handle sensitive and confidential situations

Interested applicants may send a resume and cover letter to Heather Eshaghpour at heathereshaghpour@paradigmgroup.net

More information on our company can be found at www.paradigmgroup.net .